

Small Business subscriber change request

Effective July 1, 2025

Blue Shield of California and

Blue Shield of California Life & Health Insurance Company

All change requests must be received within 31 days of the effective date of the change. This form is used to request changes in personal information, add/cancel dependent coverage, or change plans during open enrollment. For employees requesting a new primary care physician (HMO plans), visit blueshieldca.com or call Blue Shield at the number on the back of your Blue Shield member ID card.

Which changes are you n	naking? (select all that app	oly)			
 Subscriber address Phone/email address change Subscriber name change 	Date of birth Social Security number Dependent name change	 Dependent address change Dependent addition coverage Effective date update 	-	employee coverage dependent coverage	
Special Enrollment Perio	d				
If you are making enrollment or co Date of qualifying event:	verage changes during a Special En	rollment Period, enter the qualifying	event:		
Subscriber information –	All information requested	in this section is required f	or all changes.		
Enrolled employee (subscriber) no	ame	Blue Shield subscriber ID number			
Social Security number (required	per CMS)	Employment status 🗌 Full time (COBRA/C	(30 hrs) 🗌 Part tim Cal-COBRA benefici		
Group/employer name		Blue Shield Group ID (from ID car	d) Requested	effective date	
	would you describe your race or eth same access to the highest quality	nicity? These race and ethnicity ques of care.	stions are optional a	nd are only used to	
1. Are you of Hispanic or	2. If yes, please select one:	3. Which race(s) do you identify wi	ith? (select one)		
Latino origin? Yes No Unknown Declined Latino origin? Cuban Mexican, Mexican America Chicano Puerto Rican Salvadoran 2 or more Ethnicities Other Hispanic, Latino, Spanish		 American Indian or Alaska Native Asian Indian Black or African American Cambodian Chinese Filipino Guamanian or Chamorro Hmong Japanese 	☐ Laotic ☐ Native ☐ Samo ☐ Vietnc ☐ White ☐ 2 or m ☐ Other ☐ Unknc	 Korean Laotian Native Hawaiian Samoan Vietnamese White 2 or more Races Other Unknown Declined 	
Member information upd	late				
moved outside your primary care				•	
New address		City St	ate ZIP code	County	
Dependent name (if address char	nge is applicable for dependent onl	y):			
Phone/email address change	pdate your phone or email address	information with Blue Shield.			
Old phone number	☐ Cell □ Landl	Old email address			
New phone number	□ Cell □ Landl	New email address			
C675GRP-FF 0725				1 of 8	

C675GRP-FF_0725

Blue Shield of California is an independent member of the Blue Shield Association

Subscriber ID number

Group/employer name

Note: A copy of court order marriage license	y be required	amples of required design	mentation			
Prior name (first name, last name)	e: A copy of court order, marriage license, driver's license, or ID card are examples of required documentation. or name (first name, last name) New name (first name, last name)					
Reason for change: 🗌 Marriage 🛛 Divorce	□ Other (please specify):		Document	ation attached? No		
Date of birth correction – documentation req Note: A copy of the driver's license, ID card, o		f required documentatio	n			
Member's name	Date of birth	Documentation attached?				
Social Security number correction/change – d A copy of the Social Security card, letter of ve change are examples of required documenta	rification from the Social Security	y Office, and a written st	atement explaining	the reason for the		
Old Social Security number	New Social Security	/ number	Document	ation attached? No		
Member eligibility changes						
Please complete this section to add a spouse, a pages as needed if adding multiple dependen group's open enrollment period. Documentation or court-ordered coverage. A completed Refus Note: Social Security number is required per Cl	ts. The request must be received v on may be required to verify the d al of Coverage (C19927) is required	vithin the time frame allow ate of the qualifying even	wed per the qualifyin t, including for loss of	g event, or during the coverage, adoption,		
Dependent 1						
Relationship to employee Dependent child Spouse/domestic partner Dependent child: legal guardianship	Reason for addition Newborn Adoption Court order* Marriage	Loss of co Open en		fy)		
	* Court order required.	Qualifyin	g event date:			
Social Security number		Date of birth	Gender Mal Ferr			
				ale		
Which race does this dependent identify with?	· · · · · · · · · · · · · · · · · · ·			ale		
Which race does this dependent identify with? Which ethnicity does this dependent identify v				ale		
	vith?	name		Suffix		
Which ethnicity does this dependent identify w	vith?	name City	State			
Which ethnicity does this dependent identify v First name	vith? MI Last ealth insurance plan within the p	City past 12 months? 🗌 Yes 🗌		Suffix		
Which ethnicity does this dependent identify v First name Address (if different from employee) Was the dependent covered under another h	vith? MI Last ealth insurance plan within the p	City past 12 months? 🗌 Yes 🗌		Suffix		
Which ethnicity does this dependent identify v First name Address (if different from employee) Was the dependent covered under another h If yes, please specify carrier and plan name, s	vith? MI Last ealth insurance plan within the p start and end dates of coverage: toto	City bast 12 months? □ Yes	□ No	Suffix		

Subscriber name Subscriber ID number Group/employer name Dependent 2 Relationship to employee **Reason for addition** Dependent child □ Newborn 🗌 Domestic partnership □ Spouse/domestic partner ☐ Adoption □ Loss of coverage Dependent child: legal guardianship Court order* Open enrollment ☐ Marriage □ Other qualifying event (specify) * Court order required. Qualifying event date: Social Security number Date of birth Gender: □ Male □ Female Which race does this dependent identify with? Which ethnicity does this dependent identify with? Suffix First name MI Last name Address (if different from employee) ZIP code City State Was the dependent covered under another health insurance plan within the past 12 months? 🗌 Yes 🛛 No If yes, please specify carrier and plan name, start and end dates of coverage: Carrier and plan name: to HMO provider name HMO provider number IPA/MG name Current patient? 🗌 Yes 🗌 No Dental HMO provider name Dental HMO provider number Current patient? 🗌 Yes 🗌 No

Enrolling in same products selected by subscriber? 🗌 Yes 🗌 No 🛛 If no, please attach completed Refusal of Coverage form.

Dependent cancellation of coverage

Please complete this section to cancel all Blue Shield coverage for a dependent spouse, domestic partner, or child due to loss of eligibility. If any dependents being cancelled remain eligible for coverage, or if coverage is being partially cancelled (not all plans), a completed Refusal of Coverage form is required for those plans being declined/cancelled.

Relationship to employee Dependent child Spouse/domestic partner	Reason for cancellation Divorce Death Military deployment	 Other insurance coverage Termination of domestic partnership 	Event da	te
Social Security number		Date of birth	Gender:	□ Male □ Female
First name	MI	Last name		Suffix
Address (if different from employee)		City	State	ZIP code
Cancel coverage for all Blue Shield plans?	🗌 Yes 🗌 No	If no, please attach completed R	Refusal of Cove	rage form.
Relationship to employee Dependent child Spouse/domestic partner	Reason for cancellation Divorce Death Military deployment	 Other insurance coverage Termination of domestic partnership 	Event da	te
Social Security number		Date of birth	Gender:	□ Male □ Female
First name	MI	Last name		Suffix
Address (if different from employee)		City	State	ZIP code

If no, please attach completed Refusal of Coverage form.

Subscriber ID number

Group/employer name

Relationship to employee Dependent child Spouse/domestic partner	Reason for cancellation Divorce Death Military deployment		nsurance coverage ation of domestic rship	Event da	te
Social Security number		Date of bi	rth	Gender:	MaleFemale
First name	МІ	Last name	3		Suffix
Address (if different from employee)		City		State	ZIP code
Cancel coverage for all Blue Shield plans?	Yes No	lf no, please	e attach completed R	efusal of Cove	erage form.
Plan changes					
Plan change request Please indicate the requested changes to c medical plan and specialty plan options. Medical benefit plans: Please check with yo	ur employer to determine the be				
Blue Shield of California Off-Exchang	je Package Plans		1		
PPO plans - Full PPO Network Platinum Full PPO 0/0 OffEx Platinum Full PPO 0/10 OffEx Platinum Full PPO 250/10 OffEx Gold Full PPO 0/35 OffEx Gold Full PPO 0/35 OffEx Gold Full PPO 750/30 OffEx Gold Full PPO 1000/30 OffEx Constraints	Silver Full PPO 1700/60 Offe Silver Full PPO 2100/65 Offe Silver Full PPO 2350/70 Offe Bronze Full PPO 4500/65 Of Bronze Full PPO 6250/65 Of Bronze Full PPO 6500/70 Of Bronze Full PPO 6850/55 Of Bronze Full PPO 7500/65 Of	x* Ex fEx fEx fEx fEx fEx	Access+ HMO plans – Access+ HMO Netwo Platinum Access+ HMO® 0/20 OffEx Platinum Access+ HMO® 0/25 OffEx Gold Access+ HMO® 0/35 OffEx Gold Access+ HMO® 0/35 OffEx Gold Access+ HMO® 1000/35 OffEx Gold Access+ HMO® 1500/35 OffEx Silver Access+ HMO® 1500/35 OffEx Silver Access+ HMO® 2300/70 OffEx Silver Access+ HMO® 2750/70 OffEx		OffEx OffEx OffEx x ffEx OffEx OffEx OffEx OffEx
HSA-compatible HDHP plans – Full PPO Net Gold Full PPO Savings 1750/15% HDHP F Silver Full PPO Savings 2300/30% OffEx Silver Full PPO Savings 2600/35% HDHF Bronze Full PPO Savings 5700/40% OffE Bronze Full PPO Savings 7500 OffEx	PrevRx OffEx P PrevRx OffEx		Bronze Access+ H Local Access+ HMO pl Platinum Local A Platinum Local A Platinum Local A Platinum Local A	ans – Local Acc access+ HMO® access+ HMO® access+ HMO®	ess+ HMO Network 0/20 OffEx 0/25 OffEx 0/30 OffEx
HSA-compatible HDHP plans – Tandem PP Gold Tandem PPO Savings 1750/15% HD Silver Tandem PPO Savings 2300/30% (Silver Tandem PPO Savings 2600/35% H Bronze Tandem PPO Savings 5700/40% Bronze Tandem PPO Savings 7500 OffE	HP PrevRx OffEx OffEx IDHP PrevRx OffEx OffEx		Gold Local Acces Gold Local Acces Gold Local Acces Gold Local Acces Silver Local Acces Silver Local Acces Bronze Local Acce	s+ HMO® 500 s+ HMO® 1000 s+ HMO® 1500 ss+ HMO® 230 ss+ HMO® 275	/35 OffEx D/35 OffEx D/35 OffEx 0/70 OffEx 0/70 OffEx
Tandem PPO plans – Tandem PPO Network	κ.		Trio HMO plans – Tri		Network
 □ Platinum Tandem PPO 0/0 OffEx □ Platinum Tandem PPO 0/10 OffEx □ Platinum Tandem PPO 250/10 OffEx □ Platinum Tandem PPO 250/15 OffEx □ Virtual BlueSM Platinum Tandem PPO 250/20 OffEx □ Gold Tandem PPO 0/35 OffEx □ Gold Tandem PPO 500/30 OffEx □ Gold Tandem PPO 1000/30 OffEx □ Gold Tandem PPO 1000/30 OffEx □ Virtual BlueSM Gold Tandem PPO 1500/45 OffEx 	 Silver Tandem PPO 1700/60 0 Silver Tandem PPO 2100/65 Silver Tandem PPO 2350/70 Virtual BlueSM Silver Tandem 2700/75 OffEx Bronze Tandem PPO 4500/6 Bronze Tandem PPO 6250/6 Bronze Tandem PPO 6500/7 Bronze Tandem PPO 6850/5 Bronze Tandem PPO 7500/6 Virtual BlueSM Bronze Tandem 2700/75 OffEx 	OffEx* OffEx PPO 55 OffEx 55 OffEx 70 OffEx 55 OffEx 55 OffEx 55 OffEx	 Platinum Trio HM Platinum Trio HM Platinum Trio HM Gold Trio HMO 0, Gold Trio HMO 10 Gold Trio HMO 10 Gold Trio HMO 15 Silver Trio HMO 2 Silver Trio HMO 27 Bronze Trio HMO 	10 0/20 OffEx 10 0/25 OffEx 135 OffEx 00/35 OffEx 00/35 OffEx 00/35 OffEx 00/35 OffEx 300/70 OffEx 750/70 OffEx	
Blue Shield of California Mirror Packa	ige Plans				
 □ Blue Shield Platinum 90 PPO 0/15 PCP + □ Blue Shield Gold 80 PPO 350/25 PCP + C □ Blue Shield Silver 70 PPO 2500/55 PCP + □ Blue Shield Bronze 60 PPO 5800/60 PCF 	Child Dental Child Dental	🗌 Blue Shie 🗌 Blue Shie	eld Access+ Gold 80 H eld Access+ Silver 70 H eld Trio Platinum 90 H eld Trio Gold 80 HMO	MO [®] 2500/55 MO 0/20 PCF	PCP + Child Dental + Child Dental

 I Alt
 □ Blue Shield Trio Silver 70 HMO 2500/55 PCP + Child Dental

 II Alt
 □ Blue Shield Trio Bronze 60 HMO 7000/70 PCP + Child Dental Alt

Blue Shield Silver 70 HDHP PPO 2300/30% PCP + Child Dental Alt
Blue Shield Bronze 60 HDHP PPO 7500/0% PCP + Child Dental Alt
Blue Shield Access+ Platinum 90 HMO® 0/20 PCP + Child Dental

* The Silver Full PPO 2100/65 OffEx and Silver Tandem PPO 2100/65 OffEx offer enhanced coverage for members diagnosed with diabetes, asthma, COPD, and CAD.

Specialty benefit plans – Dental,* vision,* and life insurance* plan selection

* Only benefits your employer group offers are available for selection. Any benefits selected that are not offered by your employer group will be omitted from your enrollment.

Select one dental plan (Section SB1) and/or one vision plan (Section SB2) if offered by your employer. Complete Section SB3 for Life/AD&D insurance if offered by your employer.

Section SB1 – Dental coverage

Dental HMO plans				
DHMO Basic	DHMO Standard	DHMO Plus	DHMO Deluxe	□ DHMO Voluntary [‡]
Dental PPO plans				
Bronze DPPO/\$1000/MAC Bronze DPPO/\$1000/MAC Bronze DPPO/\$1500/MAC Bronze DPPO/\$1500/MAC Silver DPPO/\$1500/MAC Silver DPPO/\$1500/U90 Silver DPPO/\$1500/U90 Silver DPPO/\$1500/U90 Gold DPPO/\$1500/MAC Gold DPPO/\$1500/MAC Gold DPPO/\$2000/MAC Gold DPPO/\$2000/MAC	Child Only Ortho dult+Child Ortho dult+Child Ortho dult+Child Ortho	Gold DPPO/\$2000/ Gold DPPO/\$2000/ Platinum DPPO/\$25 Platinum DPPO/\$30 Platinum DPPO/\$30 Platinum DPPO/\$30 Platinum DPPO/\$50 Platinum DPPO/\$50 Diamond DPPO/\$30 Diamond DPPO/\$30	U90/Adult+Child Ortho 500/U90 500/U90/Adult+Child Ortho 000/U90 000/U90/Adult+Child Ortho 000/U90 000/U90/Adult+Child Ortho 000/U95 000/U95/Adult+Child Ortho	
Gold DPPO/\$1500/U90 Dental PPO plans (only availal		· · · · · · · · · · · · · · · · · · ·	000/U95/Adult+Child Ortho	
 SmileSM Value 50/1500/No SmileSM 50/1500/No Ortho, SmileSM Plus 50/1500/Ortho SmileSM Basic 75/1000/No SmileSM Basic 50/1000/No SmileSM Plus 50/1500/No O SmileSM Deluxe 50/1500/Or 	Ortho/MAC/NR /MAC/NR b/MAC/NR Drtho/MAC/NR Ortho/MAC rtho/MAC/WP	☐ Smile sM Plus Gold 50 ☐ Smile sM Plus Gold 50 ☐ Smile sM Plus Gold 50		lo Ortho/U90
Voluntary Dental PPO plans**				
□ Bronze Voluntary DPPO/\$10 □ Bronze Voluntary DPPO/\$15	,		e Voluntary DPPO/\$1000/MAC/C e Voluntary DPPO/\$1500/MAC/C	
Voluntary Dental PPO Plans**	(only available for groups enr	olled in these plans prior to	o 12/31/2021)	
□ Smile sM Basic Voluntary 75/1 □ Smile sM Basic Voluntary 50/			^{5M} Basic Voluntary 50/1500/Orthc ^{5M} Basic Voluntary 50/1000/No O	
Dental In-Network Only (INO)	plans [†] (only available for grou	ps enrolled in these plans p	prior to 12/31/2018)	
□ Smile SM INO Dental Plan 50/ □ Smile SM INO Dental Plan 50/		10		
Dental PPO plans (only availa	ole for groups enrolled in these	e plans prior to 12/31/2018)		
☐ Smile SM Deluxe Gold 50/1500 ☐ Smile SM Plus 50/1500/Ortho		Smile ⁵	^{5M} Value 50/1500/No Ortho/MAC ^{5M} Basic 75/1000/No Ortho/MAC ^{5M} Basic Voluntary 75/1000/No Ol	
 [†] Underwritten by Blue Shield of Calife [‡] This voluntary plan does not include ^{**} The voluntary plans include a 12-mon ADV stands for Advantage. ADV plans in 	Waiting Periods and submission of proc hth waiting period on major services an	of of any prior coverage is not requi d orthodontic services (ortho plan).		

All voluntary dental plans require a minimum of one (1) enrolling, eligible employee.

Section SB2 – Vision coverage*

Ultimate Vision for Small Business (12-12-12)	Preferred Vision for Small Business (12-12-24)	Basic Vision for Small Business (12-24-24)
Ultimate Vision Plus 0/0/150/150	Preferred Vision Plus 0/0/150/150	Basic Vision Plus 0/0/150/150
Ultimate Vision 0/0/150	Preferred Vision 0/0/150	🗌 Basic Vision 0/0/150
Ultimate Vision Plus 10/25/150/150	Preferred Vision Plus 10/25/150/150	Basic Vision Plus 10/25/150/150
🗌 Ultimate Vision 10/25/150	Preferred Vision 10/25/150	Basic Vision 10/25/150
Ultimate Vision 0/0/120	Preferred Vision 0/0/120	Basic Vision 0/0/120
Ultimate Vision 10/25/120	Preferred Vision 10/25/120	Basic Vision 10/25/120
Ultimate Vision Voluntary 10/25/1501	Preferred Vision Voluntary 10/25/120 ¹	Basic Vision Voluntary 10/25/1201
□ Other (please specify)		
* Underwritten by Blue Shield of California Life & Health Insuranc	e Company (Blue Shield Life).	
1 Voluntary vision plans require a minimum of one (1) enrolling, eli	gible employee.	

Section SB3 – Life/AD&D insurance

Group term life insurance*		
Employee information		
Full-time employment date	Average hours worked per week	Earnings \$
		(excluding overtime, bonuses, etc.)
		🗌 Hour 🔲 Week
Rehire date	Class/occupation**	🗌 Month 🔲 Year

**Job classification is required when your employer offers life insurance that is based on job classifications.

Designation of beneficiary

Community property laws – If you are married or in a domestic partnership, reside in a community property state (Arizona, California, Idaho, Louisiana, Nevada, New Mexico, Texas, Washington, or Wisconsin) and name someone other than your spouse/domestic partner as beneficiary, it is possible that payment of benefits will be delayed or disputed unless your spouse/domestic partner also signs the beneficiary designation.

I agree to the stated beneficiary designation(s).

Spouse/domestic partner sig	nature
-----------------------------	--------

Spouse/domestic partner name (please print)

Primary beneficiary – Blue Shield Life will pay the life insurance benefits to the primary beneficiary/beneficiaries identified. An employee may designate more than one primary beneficiary. Please show percentages for each primary beneficiary in the "% of benefits" column to total 100% of benefits. If the percentage is not defined, the benefits will be distributed equally to those primary beneficiaries who survive the employee. To designate more than two primary beneficiaries, please provide on a separate sheet of paper, which is signed and dated by the employee, and attach to this form.

First name	MI Last name		Social Security number	Relationship	Date of birth	% of benefits
Address		City		State	ZIP code	
First name	MI Last name		Social Security number	Relationship	Date of birth	% of benefits
Address		City		State	ZIP code	

Date

Subscriber ID number

Group/employer name

Contingent beneficiary – Proceeds	will be paid to a conting	ent ben	eficiary only if no designa	ated primary beneficiary	survives the insu	red.
First name MI	Last name		Social Security numb	per Relationship	Date of birth	% of benefits
Address	City			State	ZIP code	
Employee and dependent benefit	amounts					
Please contact your benefits admi listed in this enrollment form shall Company group life insurance pol	be subject to all provis			-		
Employee Basic Life and AD&D In	surance amount: \$		Amount of	coverage requested for	dependent(s): \$	
Number of eligible dependents:			Basic Depe	endent Life Insurance: 🗌	Yes 🗌 No	
* Underwritten by Blue Shield of California Lif	e & Health Insurance Company.					
If transferring to medical HMO an Please complete this section for th provider will be assigned for each	ne subscriber and all of					eived, a
Last name	MI		First name	S	ex 🗌 Male 🗌 Female	Date of birth
HMO provider name	HMO provider nu	mber	Independent Practice A	Association/medical group)	Current patient? □ Yes □ No
Dental HMO provider name	Der	ntal HM	O provider number	Dental group name	2	Current patient? □ Yes □ No
Last name	MI		First name	S	ex 🗌 Male 🗌 Female	Date of birth
HMO provider name	HMO provider nu	mber	Independent Practice A	association/medical group)	Current patient? □ Yes □ No
Dental HMO provider name	Der	ntal HM	O provider number	Dental group name	2	Current patient? □ Yes □ No
Last name	MI		First name	S	ex 🗌 Male 🗌 Female	Date of birth
HMO provider name	HMO provider nu	mber	Independent Practice A	Association/medical group)	Current patient?] Yes] No
Dental HMO provider name	Der	ntal HM	O provider number	Dental group name	5	Current patient?] Yes] No
Last name	MI		First name	Si	ex 🗌 Male 🗌 Female	Date of birth
HMO provider name	HMO provider nu	mber	Independent Practice A	association/medical group)	Current patient? □ Yes □ No
Dental HMO provider name	Der		O provider number	Dental group name		Current patient? Yes No

 * Please note: If Blue Shield is unable to assign the primary care physician and/or dental HMO provider you requested, Blue Shield will designate a provider at random HMO primary care physicians can be changed by visiting blueshieldca.com after enrollment.

Acknowledgement and signature

I acknowledge and agree: All information I have provided on this form is accurate and complete to the best of my knowledge and belief. I understand that this form, along with any prior enrollment form, the *Evidence of Coverage* (EOC)/*Certificate of Insurance* and Health Service Agreement/Policy, and any endorsements and attachments thereto, collectively constitutes the entire agreement for coverage.

If you are enrolling yourself or dependents or making coverage changes during a Special Enrollment Period, you are attesting that you and/ or the dependent enrolling has experienced one of the triggering events in the *Evidence of Coverage* (EOC) and that proof of this event is available upon request.

For your protection, California law requires the following to appear on this form: Any person who knowingly presents false or fraudulent information to obtain or amend insurance coverage or to make a claim for the payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.

Signature of employee

_____ Date _____

Print employee name

Keep a copy of this document for your files.

Blue Shield of California protects the privacy of your personal information, including your individually identifiable health information. We will not disclose your personal information without your authorization, except as permitted or required by law. To obtain a copy of Blue Shield's Notice of Privacy Practices, call the customer service number on your Blue Shield member ID card or visit our

To obtain a copy of Blue Shield's Notice of Privacy Practices, call the customer service number on your Blue Shield member ID card or visit our website at <u>blueshieldca.com/privacy</u>.

PLEASE BE SURE TO RETURN ALL PAGES OF THIS FORM. Missing information or pages may delay processing. Complete your Subscriber Change Request form at <u>blueshieldca.com</u>.